

BICYCLE/PEDESTRIAN ADVISORY COMMISSION
2014/15 Work Plan
(draft 2-18-14)

Goal	Projects	Assignments	Target Date	Status
Pedestrian Master Plan	Pedestrian Master Plan development	<ul style="list-style-type: none"> • Provide staff and consultant community knowledge of pedestrian issues • Hold study sessions, per the RFP during BPAC meetings • Provide comments to working drafts of the plan as requested • Provide staff and consultant assistance in hosting Pedestrian Master Plan community meeting 		
	Suggested Routes to Schools Map	<ul style="list-style-type: none"> • Suggest criteria for maintaining and developing/updating suggested routes to school maps • Provide comments and feedback on school routes under evaluation • Assist staff in developing routes based on local and user knowledge • Provide staff and consultant assistance in hosting Pedestrian Master Plan community meeting 		
	Pedestrian Master Plan Introduction	<ul style="list-style-type: none"> • Hold Study Session to introduce the 		

		Pedestrian Master Plan to community after acceptance from the City Council		
Quarterly Project Inventory Review	Process for updating and quarterly review	<ul style="list-style-type: none"> Agendize review of project inventory database quarterly 		
	Spreadsheet to improve quality of data	<ul style="list-style-type: none"> Continue rotational subcommittee meetings until projects on inventory have been reviewed and updated Identify project information that are key to record (cost, bike/ped volume, safety, etc) Remove non-essential project information Remove outdated assignments to clean spreadsheet 		
	Bicycle/pedestrian project data from sources that include Council, PTC, and the public	<ul style="list-style-type: none"> Add additional projects or issues as they arise 		

Community Outreach	Bike to Work Day	<ul style="list-style-type: none"> Set up energizer station Provide cyclists food and information Conduct cyclist count 		
	City Events	<ul style="list-style-type: none"> On an as-needed basis BPAC may participate at City events (non-quorum) 		
	Community and public meetings	<ul style="list-style-type: none"> On an as-needed basis BPAC may attend community meetings or public meetings (non-quorum) 		
	Web	<ul style="list-style-type: none"> Draft FAQ or Fact sheet for BPAC website 		
	Bicycle and Pedestrian Recognition	<ul style="list-style-type: none"> Reapply for Bike and Ped Friendly City Status 		
CIP/Commercial	Project review for	<ul style="list-style-type: none"> On an as-needed basis BPAC will review 		

Review	bicycle/pedestrian impacts	design projects and provide comments related to bicycle/pedestrian issues <ul style="list-style-type: none"> Track the number of CIP projects reviewed per year 		
	Commercial projects review	<ul style="list-style-type: none"> On an as-needed basis BPAC will review commercial projects and provide comments related to bicycle/pedestrian issues Track the number of Commercial projects reviewed per year 		
Ongoing Activities	VTA BPAC	<ul style="list-style-type: none"> Attend Monthly VTA BPAC meetings (assigned representation) 		
	Planning and Transportation Commission coordination	<ul style="list-style-type: none"> Conduct special meetings with PTC as needed 		
	PTC/City Council Attendance	<ul style="list-style-type: none"> Assign BPAC representative to PTC and City Council Meetings Provide BPAC input as needed Take notes and report back to BPAC 		
	Other projects as requested by Staff/Council	<ul style="list-style-type: none"> On an as-needed basis BPAC will provide staff assistance on bicycle/pedestrian related projects Support staff in developing grant applications 		
	County Expressway Plan	<ul style="list-style-type: none"> Host the County's Bike and Pedestrian consultant and provide comment to the County Expressway Plan 		